

Bermuda Pointe Circle

APPLICATION FOR EXTERIOR ALTERATIONS TO EXISTING HOME REVIEW & APPROVAL

Submit to:

Bermuda Pointe Board
c/o Atlantic States Management

PO drawer 5

HHI, SC 29938

Email: dhoward@atlanticstatesmanagement.com

Date submitted: _____

Date ARB received: _____

Property Owner Name & Current Address:

Phone: _____ Email: _____

LOT NO: _____

Bermuda Pointe Street Address: _____

Owner Signature: _____ (See Note 1)

CONTRACTOR Name & Address:

PHONE: _____

NOTE 1: Signature certifies that ARB Guidelines have been read and will be adhered to on this project.

This form MUST be submitted to the Bermuda Pointe Board before any modification can be made to the exterior of any lot or home along with color samples if applicable. If exterior changes are made without the board's approval fines will be issued.

**Examples when Color samples MUST BE SUBMITTED
include but not limited to:**

- Any new Paint color to exterior
 - Roof material
- Shutter color or decorative accents (such as flower boxes)
 - Front door color
 - Window color
 - Garage door color
 - Trim color

- All submissions for home modifications should include a plan and engineered drawings to scale showing all proposed changes. Submission approvals will be conditional on obtaining a building permit if applicable from the Town of Hilton Head.
- If the modification is to the existing home or lot, submit detailed colors and materials to be used.
- If the modification is for landscaping, a site plan should clearly indicate the location, type and size of trees or shrubbery to be added. No tree measuring 10" or more in diameter at a distance of 4' above ground level may be removed without written approval of the ARB.

DO NOT WRITE BELOW THIS LINE. FOR ARCHITECTURAL REVIEW BOARD USE

- _____ Approved as submitted.
- _____ Approved with corrections as noted below
- _____ Declined for reasons noted below.
